

Reynolds Seamless Gutter, Inc.

P.O. Box 5179
Beverly, Ma 01915
(978)927-5732

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name: _____
Last First Middle

Address: _____
Street (Apt) City/State Zip

Alternate Address: _____
Street City/State Zip

Contact Information: (____) _____ (____) _____
Home Telephone Mobile Telephone Social Security # or EIN (Tax Idea #)

How did you hear about our company? _____

Date of Birth: _____ Available Start Date: _____ Division: _____

Desire Pay Range: _____ Are you currently employed? _____
Hourly or Salary

EDUCATION

Name and Location	Graduate?-Degree?	Major/ Subjects of Study
High School:		
College or University:		
Other Education:		

In a short sentence, Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

Previous Experience

Please list most recent employment

Dates Employed	Company Name & Number	Location	Role/Title
From: ___/___/___ To: ___/___/___			

Job Notes, task performed and reason for leaving:

Dates Employed	Company Name & Number	Location	Role/Title
From: ___/___/___ To: ___/___/___			

Job Notes, task performed and reason for leaving:

Dates Employed	Company Name & Number	Location	Role/Title
From: ___/___/___ To: ___/___/___			

Job Notes, task performed and reason for leaving:

Please Read Before Signing:

I certify that all information provided by me on this application is true and complete to the best of my knowledge and that I have withheld nothing that, if disclosed, would alter the integrity of this application.

I authorize my previous employers, schools, or persons listed as references to give any information regarding employment or educational record. I agree that this company and my previous employers will not be held liable in any respect if a job offer is not extended, or is withdrawn, or employment is terminated because of false statements, omissions, or answers made by myself on this application. In the event of any employment with this company, I will comply with all rules and regulations as set by the company in any communication distributed to the employees.

I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I hereby acknowledge that I have read and understand the above statements.

Signature _____ Date _____